1. Creating an account in myitlab

Instructions for completing some of your assignments and for taking online objective and performance tests are in myitlab. To access your online course, complete an easy, one-time registration and enrollment process. Before you register, have the following available:

- **Student access code** that comes with your textbook package. It looks something like this: DSCDGG-AUXIL-MYNAH-GLUED-CHAIR-NOISE (don’t use this one as it is not valid! You have to use yours—codes work only once.)
- **Your E-mail address**—the one you plan to use on a regular basis.

1. Go to [http://www.myitlab.com](http://www.myitlab.com). At the top left, under First-Time Users, locate the **Students** button. See Figure 1.

2. Click on the First-Time Users Students button.

![Figure 1](image_url)
3. Read the License Agreement and Privacy Policy as shown in Figure 2.

![Figure 2](image)

4. Scroll to the bottom of the window and click on I Accept. See the arrow in Figure 3.

![Figure 3](image)

5. Notice that you are now in Part 1 (Access Information) of the three steps to register. You do not have a Pearson Education Account yet, so look at the middle of the window for the Access Code section.

6. Locate your Student Access Code in your textbook package and enter that code in the boxes as shown in Figure 4.
7. Under the School Location part, enter **48128** in the School Zip and choose **United States** for the School Country. See Figure 5.
8. Click the Next button. You should now be in the Account Information part. (See Figure 6.) Complete the window as instructed. Remember your Login Name and Password for future use.

9. Click the Next button. You should now be in the Confirmation & Summary part. See Figure 7.

10. In the middle of the window, under You Now Have Access To, click the Log in Now button. See Figure 7.
11. Enter your ID and password in the areas shown in Figure 8 and click the Login button.
12. Your screen should look similar to Figure 9. You may not see the Welcome window, or you may notice the Welcome window minimized on the Task Bar. In addition, you probably will not see any courses on the left side, as you have not enrolled in any yet! The one you see here is just a sample, not a real course.

![Figure 9](image_url)

13. Look more closely at the Welcome window shown in Figure 10.

![Figure 10](image_url)

14. After reading the Welcome, close the window.

15. In order to see the content of your course, you will need to enroll in a course.

16. Locate the Enroll in a Course button as shown in Figure 11 and click on it.
Click on the Enroll in a Course button.

Figure 11
17. See Figure 12. Under Section 1 Course ID, enter your Course ID—located on the syllabus. Then, under Section 2, click the Confirm button to accept the License and Privacy Policy. Finally, under Section 3, click on the Enter Course Now button to see your course.
18. In the upper right corner of the window, click the Logout button to exit myitlab.


20. To gain access to your myitlab course later, do the following:
   a. Open your Internet browser and log on to http://www.myitlab.com
   b. Click on the Student button under LOGIN at the upper left of the window.
   c. Enter your Login ID and Password.
   d. Click on your course name.
   e. Read the announcements.
   f. Click on Course Content tab to see your assignments. Complete them in the order listed.